Guidelines for the Creation of the

Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions

(Revised in October 2013)

2016-2017

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*   2016-17

1. Details of the Institution

1.1 Name of the Institution   Shri Lemdeo Patil Mahavidyalaya, Mandhal, Tah: Kuhi Dist: Nagpur

1.2 Address Line 1   Nagpur-Ambhora Road, Mandhal

Address Line 2   At post Mandhal,Tal: Kuhi, Dist: Nagpur

City/Town   Mandhal

State   Maharashtra

Pin Code   441210

Institution e-mail address   lemdeopatilmahavidyalaya@hotmail.com

Contact Nos.   07100-220120

Name of the Head of the Institution: Dr. Jeevan R. Dontulwar

Tel. No. with STD Code: 07100-220120

Mobile: 9765305042

Name of the IQAC Co-ordinator: Prof. Dilip S. Ganthale

Mobile: 7218307580

IQAC e-mail address: Iqac1992@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   -------------------------

OR

1.4 **NAAC Executive Committee No. & Date:**   EC/32/376 dated 03-05-2004
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.lpmahavidyalaya.in

Web-link of the AQAR: http://lpmahavidyalaya.in/aqar/16-17%20AQAR.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**C**	-	2004	05 Years
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01-08-2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i. AQAR <u>2013-2014 Submitted to NAAC on 4th December 2018</u> (DD/MM/YYYY)
    ii. AQAR <u>2014-2015 Submitted to NAAC on 4th December 2018</u> (DD/MM/YYYY)
    iii. AQAR <u>2015-2016 Submitted to NAAC on 4th December 2018</u> (DD/MM/YYYY)

1.9 Institutional Status

    University   State [✓]   Central [ ]   Deemed [ ]   Private [ ]

    Affiliated College   Yes [✓]   No [ ]

    Constituent College   Yes [ ]   No [✓]

    Autonomous college of UGC   Yes [ ]   No [√]

    Regulatory Agency approved Institution   Yes [ ]   No [√]

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

                         Urban [ ]   Rural [✓]   Tribal [ ]

    Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

                 Grant-in-aid + Self Financing [✓]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

    Arts [✓]   Science [√]   Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

    TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

    Others (Specify) [_____]

1.11 Name of the Affiliating University *(for the Colleges)*   **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	--------	UGC-CPE ---------
DST Star Scheme	-------	UGC-CE ---------
UGC-Special Assistance Programme	---------	DST-FIST ---------
UGC-Innovative PG programmes	--------	Any other (*Specify*) ---------
UGC-COP Programmes	--------	

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	02
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	00
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	01
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. 05   Faculty 02

   Non-Teaching Staff Students 01   Alumni 01   Others 01

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

   If yes, mention the amount   –

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. [-] International [-] National [✓] State [-] Institution Level [-]

   (ii) Themes

   The Role of Physical Education in developing Healthy Mind among Students to Deal with Suicidal Ideation

2.14 Significant Activities and contributions made by IQAC

1) Special NSS camp was organized.
2) Organized a UGC- sponsored Inter-disciplinary National Seminar by the Department of Physical Education.
3) A workshop on Soft Skills Development and Personality Development was organized by the Department of English.
4) Arranged cultural and sports Mahotsav (festival).
5) Organized a Lecture on Intellectual Property Right under Faculty Development Programme
6) Arranged Dr. Sarvpalli Radhakrishna Birth day (Teachers Day).
7) Participation of NSS students in disaster management during Mahashivratri Yatra at Ambhora.
8) A poster presentation competition called PHYSICA was organized by the Department of Physics.
9) Lecture series by faculty members was undertaken for the benefit of faculty members and students.
10) Planted many trees in college premises and nearby areas. (Mandhal and Adam villages.)
11) Arranged Panchrangi Shikshan Kirtan by Shri Vasantdas Kumbhare.
12) Organised Guest lecture on Gramswachta in Gramgita by Dr. Pornima Ganthale.
13) Organised Guest lectures by various departments.
14) Published an annual magazine called "Chiatanya"
15) Marathi Bhasha Gaurav Din was celebrated.
16) Vachan Prerana Din was organized.
17) Organised Constitution Day.
18) Organised Lectures on "Career in Civil Services" and "Effective use of various sources for competitive exams" by Equal opportunity cell and competitive examination cell.
19) Organised guest lecture by women's grievance cell.
20) Organised guest lecturers for remedial coaching classes and competitive exams.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

To arrange special NSS camp	Special NSS camp was organized.
To publish a yearly magazine	Published a yearly magazine.
To plant trees in college premises	Planted many trees in college premises.
To encourage teachers to complete their Ph. D.	Teachers are pursuing their Ph. D.
To encourage students to attend university and state level camps	A few students attended university and state level camps.
To develop proper and better playground	Developed proper and better playground
To add more new books in library	Added more new books in library
To organize a UGC- sponsored Inter-disciplinary National Seminar by the Department of Physical Education.	Organized a UGC- sponsored Inter-disciplinary National Seminar by the Department of Physical Education.
To organize a workshop on Soft Skills Development and Personality Development by the Department of English.	A workshop on Soft Skills Development and Personality Development was organized by the Department of English.
To arrange cultural and sports Mahotsav (festival).	Arranged cultural and sports Mahotsav (festival).
To organize a lecture on Intellectual Property Right under Faculty Development Programme	Organized a lecture on Intellectual Property Right under Faculty Development Programme
To celebrate Dr. Sarvpalli Radhakrishna Birth day (Teachers Day).	Celebrated Dr. Sarvpalli Radhakrishna Birth day (Teachers Day).
Encouraging participation of NSS students in disaster management during Mahashivratri Yatra at Ambhora.	Participation of NSS students in disaster management during Mahashivratri Yatra at Ambhora.
To organize a poster presentation	A poster presentation competition called

competition called PHYSICA by the Department of Physics.	PHYSICA was organized by the Department of Physics.
To organize lecture series by faculty members.	Lecture series by faculty members was organized.
To Plant trees in college premises and nearby areas.	Planted many trees in college premises and nearby areas.
To arrange Panchrangi Shikshan Kirtan by Shri Vasantdas Kumbhare.	Arranged Panchrangi Shikshan Kirtan by Shri Vasantdas Kumbhare.
To organise a Guest Lecture on Gramswachta in Gramgita.	Organised a Guest lecture on Gramswachta in Gramgita by Dr. Pornima Ganthale.
To organise Guest lectures by the various departments	Guest lectures were organised
To organise Constitution Day.	Organised Constitution Day.
To organise Guest lectures on Competitive exam	Guest lectures were organised
To organise Guest lectures by women's grievance cell	Guest lectures were organised
To organise guest lectures by competitive examination cell.	Organised guest lectures by competitive examination cell.
See annexure I and II	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐ Syndicate ☐   LMC ☐

Provide the details of the action taken

> The actions planned/taken were approved by the Local Managing Committee and were executed during the current academic session.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	02 (B.A and B.Sc)		B.A. (Marathi Literature, History) B.Sc. (Environmental Science, Computer Science)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	02		04	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (B.Sc.)
Trimester	Nil
Annual	01 (B.A.)

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [✓] Employers [✓] Students [✓]
    (On all aspects)

      Mode of feedback   :   Online [ ]   Manual [✓] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure -   **See Annexure-03**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The Revision /Update of regulation or syllabus are done by affiliated University through its BOS member.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	11	05	-	-

2.2 No. of permanent faculty with Ph.D.   [10]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	01	-	-	-	-	-	-	00	01

2.4 No. of Guest and Visiting faculty and Temporary faculty   [02]   [00]   [02]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	19	02
Presented papers	04	03	00
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Innovative methods such as interactive method, project method, power point presentations, assignment method, group discussion, and study tours are conducted for the science students for practical based teaching –learning. Guest lecturers of renowned scholars and class seminars are organised to impart advance level of knowledge and skills. Modern equipment is used to make teaching effective and interesting.

2.7   Total No. of actual teaching days
        during this academic year

195

2.8   Examination/ Evaluation Reforms initiated by
        the Institution (for example: Open Book Examination, Bar Coding,
        Double Valuation, Photocopy, Online Multiple Choice Questions)

Open-book test exam

2.9   No. of faculty members involved in curriculum
        restructuring/revision/syllabus development
        as member of Board of Study/Faculty/Curriculum Development workshop

| 00 | 00 | 00 |

2.10 Average percentage of attendance of students

Above 75%

2.11 Course/Programme wise
        distribution of pass percentage:

Title of the Programme	Total no. of students appeared		Division				
		Distinction %	I %	II %	III %	Total Pass	Pass %
B.A. I	117	-	17.1	34.18	-	60	51.28
B.A. II	61	-	0	8.19	19.67	17	27.86
B.A. III	47	2.12	2.12	19.14	8.51	15	31.91
B.Sc. I	144	-	9.02	53.47	2.08	93	64.58
B.Sc. II	97	-	2.06	44.32	9.27	54	55.67
B.Sc. III	75	-	4	72.00	13.33	67	89.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

❖ Encouraging the teachers for improvement of teaching-learning process.
❖ Teachers are encouraged to use modern teaching aids like LCD projector, power point presentations in teaching-learning process.
❖ Teachers are advised to conduct class Seminars and Unit Test.
❖ Evaluation of teachers and students is done after taking into consideration the performance of Students in surprising class test, Unit test and terminal examination.
❖ Promoting the research and extension among the faculty members.
❖ Motivating teachers to participate in Seminars, Conferences and Workshops.

- ❖ Encouraging teaches to guide students to participate in Seminars, surprise test, group discussion and other competitions.
- ❖ Giving concrete and substantial solution to academic and administrative issue raised by students and faculty members.
- ❖ Meeting with class representatives and University Representative for academic problems of the students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	01
Orientation programmes	03
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ IQAC motivates teachers to publish and present papers in National, International state level seminars, conference, Journals and Workshops.
- ❖ IQAC monitors and evaluates the activities of Research Committee existing in the college.
- ❖ Motivate the teachers to send the Major/Minor Research Projects to the funding agencies.
- ❖ Library resources and adequate infrastructure are provided to the Research Scholar for completing their research work.
- ❖ ICT orientation

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range | 0.835 to 5.27 | Average | - | h-index | 01 | Nos. in SCOPUS | 03 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-

Any other(Specify)	-	-	-	-
Total	-	-	-	-

-

3.7 No. of books published   i) With ISBN No. [01]   Chapters in Edited Books [02]

ii) Without ISBN No. [00]

3.8 No. of University Departments receiving funds from

UGC-SAP [_]   CAS [_]   DST-FIST [-]

DPE [_]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [_]   CPE [_]   DBT Star Scheme [_]

INSPIRE [_]   CE [_]   Any Other (specify) [_]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	01	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [Nil]   National [Nil]   Any other [Nil]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs :

From funding agency [Nil]   From Management of University/College [Nil]

Total [Nil]

Type of Patent		Number
National	Applied	Nil
	Granted	Nil

3.16 No. of patents received this year

International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

06

09

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   -   SRF   -   Project Fellows   -   Any other   -

3.21 No. of students Participated in NSS events: University level   02   State level   02

National level   -   International level   -

3.22 No. of students participated in NCC events: University level   Nil   State level   24

National level   Nil   International level   Nil

3.23 No. of Awards won in NSS: University level   -   State level   -

National level   -   International level   -

3.24 No. of Awards won in NCC: University level   -   State level   -

National level   -   International level   -

3.25 No. of Extension activities organized

University forum   -   College forum   02

NCC   02   NSS   08   Any other   -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised NSS Camp at Adam.

- Organised Meeting of Alumni and Parent-teachers Association.

- Celebrated Independence day and Republic day.

- Organised Teacher's Day

- Organised NSS Day

- Undertaken Tree Plantation.

- Organised Birth Anniversary of Mahatma Gandhi.

- Organised Constitution Day

- Organised Annual Gathering and sports activity.

- Organised guest lectures for remedial coaching classes and competitive exams.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 acres		-	4.5 acres
Class rooms	06	03	-	09
Laboratories	04		-	04
Seminar Halls	01		-	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	27.70	-	-	27.70
Others	-		-	

4.2 Computerization of administration and library

> ➢ The administrative office work is computerized with Internet facility.
> ➢ Issuing and Collecting of the reading material through BT Card.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3319	594449	263	42511	3582	636960
Reference Books	5213	1334280	02	600	5215	1334880
e-Books	NLIST	5750	NLIST	5750	NLIST	5750
Journals/Periodical	1	240	5	15500	6	15740
e-Journals	NLIST	5750	NLIST	5750	NLIST	5750
Digital Database	0	0	0	0	0	0
CD & Video	-		-	-	-	-
General	0	0	0	0	0	0
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	29	03	Yes	02	15	04	05	-
Added	22	-	Yes	15	02	-	05	-
Total	51	03	Yes	17	17	04	10	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs:

i)   ICT
36034/-

ii) Campus Infrastructure and facilities
184961/-

iii) Equipments
19130/-

iv) Others
3000/-

Total :
243125/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> * Providing detailed information about support services to students through College Website, Prospectus, Display Board and Notice Board.
> * Starting of various support services for students such as Career Counselling Cell, Extra Classes & Tutorials for weaker students.
> * Motivating students to participate in various sports, Cultural and Curricular activities.
> * Encouraging students to write articles, poems etc. in College Magazine.
> * Organizing Guest Lectures of Experts from various organization/agencies on career Guidance and Personality Development

5.2 Efforts made by the institution for tracking the progression

> * Orientation of Students in the beginning of the session.
> * Display of Academic Calendar on notice board.
> * Evaluation of students' performance through surprising class test, Unit Test and terminal examination.
> * Organizing various curricular, extra-curricular activities in the College.
> * Counselling of students through Career Counselling Cell.
> * Obtaining feedback from various stakeholders such as students, Parents and Management.
> * Maintaining Eco-friendly environment in Campus of the College.
> * Providing Library resources to the students who are preparing for Competitive exams.
> * Motivating teachers for Research activities and paper Publications.
> * Providing equipments and other resources to teachers, staff and students for effective Teaching-Learning process.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
576	-	-	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
220	38.20%

Women

No	%
356	61.80%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
81	174	08	410	-	673	53	131	07	385	-	576

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Demand ratio          Dropout %
B. A.   1:1           59%
B. Sc.  1:1           52%
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5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Guidelines for competitive examination.

No. of students beneficiaries   120

5.5 No. of students qualified in these examinations

NET [-]   SET/SLET [-]   GATE [-]   CAT [-]

IAS/IPS etc [-]   State PSC [-]   UPSC [-]   Others [-]

5.6 Details of student counselling and career guidance

> *   Career Counselling & Guidance Cell of the College organizes Seminar & Guest
>
>   Lectures on various topics by inviting expert from various fields.

No. of students benefitted   All B.A.III and B.Sc. III Students.

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	180	07	-

5.8 Details of gender sensitization programmes

> ❖ Equal opportunity Centre ensures equality among its staff and students irrespective of gender, cast and creed.
> ❖ Health awareness programme for Girl Students.
> ❖ Gender Sensitization programmes were organized by NSS and Gender Violation Prevention Committee on gender equality, gender violation etc.
> ❖ No case of gender violation has been reported so for since the establishment of the college.

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

    State/ University level | 01 | National level | - | International level | - |

    No. of students participated in cultural events

    State/ University level | - | National level | - | International level | - |

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

    Sports : State/ University level | - | National level | - | International level | - |

    Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support:

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	370	4,35,524/- (Sanctioned)
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | - |

5.13   Major grievances of students (if any) redressed: There were no major grievances

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The mission of the institution is to bring the students into mainstream and make them self-reliant by providing required need based higher education. The vision of the college is to turn the students into enlightened and responsible citizen who are eager to contribute their bit in building the nation. The institution strives to provide quality Higher Education to the socially under Privileged and economically disadvantaged students of rural areas and disseminate knowledge by increasing research and moral values.

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Faculty members follow the instructions of BOS (Board of Study) meetings for Curriculum development.

6.3.2 Teaching and Learning

> * Powerpoint presentations are used to make teaching more effective and interesting.
> * Organizing class seminars and Guest lecturers.
> * Student centred learning such as interactive method of teaching.
> * Regular Class test, Unit Test and Study tours.

6.3.3 Examination and Evaluation

> * Regular Class test, Unit Test, Terminal exam are conducted and evaluated. Results are communicated to students and proper feedback is given.
> * Assignment, Oral test.

6.3.4 Research and Development

* Teachers were sent to participate in Orientation Programme, Workshops, Training Programmes by Academic Staff College and Other institutions.
* Motivating teachers for paper presentation and participation in National/International, state level conference and seminars.
* Publishing Research papers and Books by the teachers.
* Teachers were motivated to send Major and Minor Research Projects to the Funding agencies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

* There is Library Advisory Committee which looks after overall development of library and its other resources.
* Computerised library with facilities like internet.

6.3.6 Human Resource Management

* Many faculty members are actively involved in various social activities.

6.3.7 Faculty and Staff recruitment

Temporary staff/CHB staff is recruited by the management as per demand and workload of respective departments in accordance with the norms of Government.

6.3.8 Industry Interaction / Collaboration

Industrial/ Study tour was organized for B.Sc. students.

6.3.9 Admission of Students

* As per the government and UGC direction and college admission committee.
* Admission Committee monitors the admission process in the Institution.

6.4 Welfare schemes for

Teaching	Medical Reimbursement
Non teaching	Medical Reimbursement
Students	* See annexure 4

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done   Yes [✓]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal and Management
Administrative	No	-	Yes	Principal and Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [-]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

. Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

* Alumni meet in the annual meeting of Alumni Association.
* Alumni Association regularly attend the various programme in the College.

6.12 Activities and support from the Parent – Teacher Association

* Parents attend parents-teachers meetings and interact with teachers to know and resolve the various problems of their wards.

6.13 Development programmes for support staff

* Computer training programme is given to administrative office employees.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> * Efforts are made by the institution to keep the campus eco-friendly by planting as
>   many trees as possible.
> * Dust-bins are maintained throughout the institution.
> * Regular Cleanliness drives are conducted in the Premises of the Institution.
> * Housekeeping system for E-Waste management.
> * Swacchata Abhiyan drive by N.S.S. students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> * Established 'Wachan Sanskruti Mandal' for developing reading skills of the students.
> * Clean Campus Drive
> * Lecture series by Faculty Members
> * Knowledge series for students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> * Various Committees were formed for academic and administrative development of
>   the institution.
> * Major activities were done as per the plan of action.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> * Eco friendly Environment
>
> * Value-based knowledge
>   **See Annexure - 05**

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> * Efforts are made by the institution to keep the campus eco-friendly by planting as
>   many trees as possible.
> * Tree Plantation is also done in the vicinity of the Institution.
> * Burning Plastic and other waste material in the College Campus is prohibited.
> * Housekeeping system for E-waste management.
> * Environment subject is compulsory for second year students of the College.
> * Cleanliness drives are organized regularly by The NSS and NCC department of the
>   institution.

7.5 Whether environmental audit was conducted?　　Yes | √ |　No | |

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Institutional Strength
- ❖ Adequate infrastructure and Library resources available for teachers and students.
- ❖ Eco-Friendly Campus.
- ❖ Student Support Mechanism.
- ❖ Well qualified teaching and administrative staff.
- ❖ Attachment with various stakeholders.
- ❖ IQAC and LMC.
- ❖ Indoor and Outdoor sport facilities.
- ❖ Co-education since 1990-91.
- ❖ Healthy atmosphere and environment.

Institutional Weakness
- ❖ Inadequate Research activities.
- ❖ No Research Journal of the Institution.
- ❖ Surrounded by society with poor perception for education.

Institutional Opportunities
- ❖ Encouraging teachers to take up research activities.
- ❖ Changing the perception of the society regarding education.
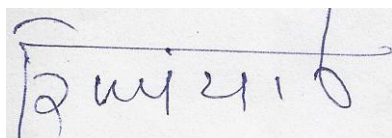
Institutional Threats
- ❖ Mushrooming of No-Grant Colleges in the nearby villages.
- ❖ Apathy towards pure academic education.
- ❖ Poor economic status results in low quality students who have Poor soft skills and poor communication skills.

8. **Plans of institution for next year**

* Formation of various Committees for smooth functioning of the College.
* New Student Orientation Programme for first year students of all streams.
* Preparation of Academic Calendar for the year 2017-18.
* Conducting Curriculum related classes of renowned scholars.
* To encourage teachers for participating in conference, Seminars, Symposia and faculty/Staff development Programme.
* Promoting use of ICT in teaching-learning process.
* To motivate teachers for participating in research activities and Publications.
* Conducting extra classes for slow learners.
* Motivating teachers for sending proposal of Major/Minor Research Projects to UGC.
* Conducting Students seminars in classes by the respective teachers.
* Strengthening feedback system of students.
* Sending proposal to UGC for conducting Seminars.
* To motivate teachers for Research publication in peer review Journals, Non-peer review Journals and conference Proceedings.
* Motivating teachers for Book Publication.
* To motivate students for participating in state/National level events and competitions.
* Adoption of Village through NSS.
* Organizing Blood Donation Camp.
* Increasing infrastructural facilities and equipments.
* Increasing Library resources.
* Increasing the number of Computers.
* Purchasing ICT related equipments.
* Organizing Seminars, Programmes on Career guidance.
* Sending Students to participate in various inter-collegiate, University, state level Competitions.
* Organizing sports week and cultural activities, annual gathering in the college.
* Arranging educational tours and industry visits.
* Planting trees in the College campus.

Name :- Mr. Dilip Ganthale   *Name :- Dr.Jeevan Dontulwar*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

To arrange special NSS camp	Done
Published a Yearly called "Chiatanya"	Done
To plant trees in college premises	Done
To encourage teachers to complete their Ph. D.	Done
To encourage students to attend university and state level camps	Done
To develop proper and better playground	Done
To add more new books in library	Done
To organize a UGC- sponsored Inter-disciplinary National Seminar by the Department of Physical Education.	Done
To organize a workshop on Soft Skills Development and Personality Development by the Department of English.	Done
Arranged cultural and sports Mahotsav (festival).	Done
To organize a lecture on Intellectual Property Right under Faculty Development Programme	Done
Organised Constitution Day.	Done
Celebrated Dr. Sarvpalli Radhakrushna Birth day (Teacher Day).	Done
To encourage Participation of NSS students in disaster management during Mahashivratri Yatra at Ambhora	Done
To organize a poster presentation competition called PHYSICA by the Department of Physics.	Done
To organize lecture series by faculty members.	Done
To Plant trees in college premises and nearby areas.	Done
Arranged Panchrangi Shikshan Kirtan by Shri Vasantdas Kumbhare.	Done
To organise Guest lectures by the various departments	Done
To organise Guest lectures on Competitive exam	Done
To organise Guest lectures by women's grievance cell	Done
To organise guest lectures by competitive examination cell.	Done

Annexure – 2
ACADEMIC CALENDAR 2016-2017

Programme/Activity/Place of Action	Date/Achievement
Admission Process	As per University Notification
Beginning of College	16/06/2016
First Term Examination	Before Diwali Vacation
Diwali Vacations	28/10/2016 to 27/11/2016
Winter/Semester Exam (R.T.M. Nagpur University)	19/10/2016 and 21/10/2016
Declaration of Result	As per University act
World Population Day	11th July 2016
Independence Day	15th August 2016
Teachers Day	5th September 2016
International Literacy Day	8th September 2016
N.S.S. Day	24th September 2016
Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri	2nd October 2016
Constitution Day	26th Nov. 2016
Parent-Teachers Meeting	October 2016
World AIDS Day	1st December 2016
Death Anniversary of Dr. B. R. Ambedkar	6th December 2016
N.S.S. Camp	Last week of January 2017
Sports Week	February 2017
Sant Gadge Maharaj Death Anniversary and Felicitation of Meritorious Students	20th December 2016
Annual Function Day & Prize Distribution	2nd Week of January 2017
Physical Proficiency Test	February 2017
Republic Day	26th Jan. 2017
Summer Semester Exam	As per University Time Table
Summer Vacation	01/05/2017 to 15/06/2017

Annexure – 3

Analysis of feedback from various stakeholders

Students Feed back
(The Following issues were discussed with students from time to time)

* Competitive magazines and Journals should be increased in the College library.
* More cultural program should be organised.
* More industrial tours/ study tours should be organised.

Parent-Teacher Association
(The following issues discussed in the meeting)

* The information about various academic, curricular, Co-Curricular activities was given to the parents. Most of the parents were unaware about the activities and so it was decided to send them the invitation of every activity.
* There was a discussion on the University Result of the College, Parent were not satisfied with the result of most of the classes and suggested to improve the result next year.
* To provide pure drinking water.
* Keeping the premises of the college neat and clean.
* To clean classrooms, desks, benches daily and keep dust free classrooms.

Annexure – 4

Welfare Scheme for Students
* Student Council.
* Incentives for students in the form of cash prize for excellence in various programmes.
* Various scholarships like GOI, Free ship etc.
* Internet facility in Computer Lab.
* Library with Reading Room and study material.
* Tutorial Classes for slow learners.
* Indoor and outdoor sports facility for sport person.
* Free Hospitalization for College students in an emergency.
* Doctor on call in an Emergency.
* Free Medical Check-up of students.
* Grievance Redressal Cell.
* Anti-Ragging Cell.
* Students Guidance and Career counselling Cell.
* Water Purifier and Cooler.
* Separate Wash room for Boys and Girls students.
* NSS Unit
* Study Tours, Industry visits.
* College Magazine.
* Eco-Friendly Campus.
* Free Vehicle Parking.
* Canteen facility in minimum charges.

Annexure – 5

Best Practices of the Institution

Best Practice 1:

1. **Title of the Practice :**

   Eco friendly Environment

2. **Objectives –**

- To bring an awareness among the students about the environment and its protection.

- To have a clean and environment-friendly campus that reflects the decent and educational values of the institution.

- Tree plantation is the major concern of the management.

- To maintain an ideal cleanliness and beauty of the college.

- Nurturing Plants is one of the non-academic detection that develops eco-concern among the students. Personal experience of sowing seeds, watering plants, preparing and using organic manure, removing wild plant and flower etc., has ecologically sensitized the NSS Volunteers and other students.

3. **The Context -**

Today we are facing problems such as climate change and pollution, it has become necessary for educational institutions to set an example by having a clean and green campus. Our students who come from educationally weak families need awareness regarding the environment and the importance of cleanliness. Even it is thought that the social and economic background of students is also a cause of environmental awareness.

4. **The Practice -**

The college has decided to generate awareness in support of environmental safe keeping. The reason behind this the college has a plastic free zone policy in the campus. The college also promotes the Plantation of trees. We maintain a large beautiful garden and lawn in the college campus. Cleanliness drives are undertaken regularly by the NSS Unit of the college. We have launched a campaign regarding the environmental problems caused by plastic waste.

The college campus is a 'No Plastic Zone' where students are encouraged to avoid the usage of plastic bags and other products. Waste bins have been kept at proper places in the college to avoid gathering of garbage at undesirable places. Cleaning of washrooms for students and staff is done regularly.

Plantation:

The green atmosphere of the college is largely due to tree plantation. There are different types of trees and plants in the campus. Trees have nearly covered the fencing area. They help to maintain the ecosystem. Planting of saplings by the Management, Principal, Teachers, Students and Staff at various functions inbuilt an eco-consciousness in the college practices. Planting a large number of trees in the villages is one of the regular features of the NSS Camps. The trees

are planted in the villages by the NSS volunteers and also at the places from where the fetches the admission is a remarkable to the college.

5. Evidence of Success -

The college is now appeared greenery compared to prior days. The concept of plastic free zone has also been executed successfully. Our campus itself is the best evidence of our efforts to spread awareness regarding cleanliness and the environment. Our clean campus has encouraged a lot of people particularly our students and those who live in nearby areas to maintain cleanliness and adopt environment-friendly habits.

6. Problems Encountered and Resources Required -

As of now there is no funding to create a centre of attention to call external experts and peers to talk on the environment and it benefits of keeping it clean for the students. There is a need to have superior awareness among the students regarding the environmental problems currently faced and is globally a major problem that we trying to resolve.

7. Contact Details

Name of the Principal	-Dr. Jeevan R. Dontulwar
Name of the Institution	- Shri Lemdeo Patil Mahavidyalaya, Mandhal Tehsil: Kuhi Dis: Nagpur(MS)
Town	- Mandhal (Maharashtra)
Pin Code	- 441210.
Accredited Status	**- 'c'**
Work Phone	- (07100) 220120
Website	- www.lpmahavidyalaya.in
Mobile	- 9765305042
e-mail	-lemdeopatilmahavidyalaya@hotmail.com

Best Practice 2:

1. **Title of the Practice**
   Value-based Knowledge.

2. **Goal**
   To inculcate values among employees and students.

3. **The Context**
   Knowledge should be accompanied by wisdom and values. Value-based education contributes to the moral and ethical development of students. Without it, knowledge is useless.

4. **The Practice**
   The practice comprises of the organization of programmes on birth, and death anniversaries of the persons of regional and national significance. Students are encouraged to speak on the occasions. On 6th December, Mahaparinirvan Day of Dr. Babasaheb Ambedkar was organized, in which an eminent person in the respective field was invited.

5. **Evidence of Success**
   Teachers and students become conscious of the values which the persons of national importance nourished, cherished and practiced. Teachers and students respond to the programmes.

6. **The problems Encountered and Resources Required**
   Sometimes it is difficult to find speakers with social commitment to speak on a particular topic. Hence, quality speakers are required from time to time.

7. **Notes**
   The written information in English and Marathi of luminaries is also displayed on notice board for readers.

8. **Contact Details**
   Name of the Principal   -Dr. Jeevan R. Dontulwar
   Name of the Institution   - Shri Lemdeo Patil Mahavidyalaya, Mandhal
                                  Tehsil: Kuhi Dis: Nagpur(MS)
   Town   - Mandhal (Maharashtra)
   Pin Code   - 441210.
   Accredited Status   **- 'c'**
   Work Phone   - (07100) 220120
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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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